

RUTHERFORD-POLK-MCDOWELL
District Board of Health Meeting Minutes - Revised
County Health Department
July 10, 2012
McDowell County Health Department

Board of Health Members Present:

Rutherford County Representatives	McDowell County Representatives	Polk County Representatives
Hobart Rogers Kim Lowery	Josh Dobson Susan McNeely Carol Tribble Briana Shelton Jim Segars	Ted Owens Rick Covil Mike Davidson Cathy Brooks Iain Fitch, Chair

Board of Health Members Absent:

Susan Crowe Don Corry Dr. Thomas Jaski David Odom Sandra McGriff	Rev. Mark Forbes	
--	------------------	--

Health Department Staff/Guests Present:

<u>Guest:</u> Sharon Parker, Board Attorney Abena Asante, KBR Senior Program Officer	<u>HD Staff:</u> James H Hines, Jr., Health Director Phillip Melton, CFO Susan Robinson, Environmental Health Helen White, DON Kris Edwards, NFP Director
---	---

AGENDA ITEM	BOARD ACTION	REFERENCE DOCUMENTS
CALL TO ORDER Dr. Iain Fitch called the meeting to order at 6:45 pm There was a quorum present.	No Board action required	N/A
PUBLIC COMMENT PERIOD: There was no public present to make comment.	No Board action required	N/A
INTRODUCTION OF GUEST: Mr. Hines, District Health Director, introduced KBR, Senior Program Officer, Abena Asante, a guest for the BOH meeting.	No Board action required	N/A
SWEARING IN OF NEW BOARD MEMBER: Phillip Melton conducted the swearing in of Susan McNeely, BOH member representing McDowell county citizen.	No Board action required	N/A
APPROVAL OF DISTRICT BOH MINUTES FOR: June 12, 2012	Dr. Hobart Rogers made a motion to approve the BOH minutes for June 12, 2012 as presented, seconded by Ted Owens. The motion was unanimously approved.	Documents on file
BOH POLICIES FOR BOARD APPROVAL: Helen White presented the following policies for board review and approval: Community Health Improvement BOH Orientation Policy on Policies Adjudication Policy	Josh Dobson made a motion to approve the four (4) BOH policies for FY 2012-2013 as presented, seconded by Dr. Hobart Rogers. The motion was unanimously approved.	Documents on file
SHARON PARKER, BOARD ATTORNEY CONTRACT 2012-2013. [BOH attorney Sharon Parker excused herself during BOH discussion of renewing her contract.] A continuation contract at the same hourly rate was presented.	Ted Owens made a motion to approve the contract with Sharon Parker, Board Attorney for FY 2012-2013 as presented, seconded by Rick Covil. The motion was unanimously approved.	Documents on file
INFORMATION ITEM		
FINANCIAL REPORTS: (CDC, EH, POSSIBLE BUDGET REVISION)	Mr. Melton reported due to incomplete EOY financial reports for CDC and Environmental Health, there would be no report at this meeting but provided at the next BOH meeting.	N/A
NFP REPORT: Kris Edwards presented a power point on the Nurse Family Partnership (NFP) program and provided each member with a packet containing NFP materials.	Information only	Documents on file
EH REPORT: Susan Robinson updated the Board on Environmental Health data and answered Board member questions relative to fees, revenues and expenses.	Information only	Documents on file
HEALTH DIRECTOR'S REPORT: <ul style="list-style-type: none"> • Jimmy Hines, RPM District Health Director showed a DVD on the National Health and Nutrition Examination Survey (NHANES) Project coming to McDowell County. The project is conducted by the National Center for Health Statistics, part of the Centers for Disease Control and Prevention. The survey will be conducted in McDowell County September 15, 2012 through November13, 2012. 	Information only	Documents on file

<ul style="list-style-type: none"> • Mr. Hines has negotiated a new contract this FY with Rutherford OB/GYN to provide financial support for billing services. • Mr. Hines has contacted County Managers to establish meetings with them and finance to discuss allocations, fees, and other matters. The meetings will be coordinated through Isothermal Planning Commission beginning late August/September. • Mr. Hines updated the Board on the passage of HB438 and the Governor's signing of the Bill. He provided a summary of the Bill written by the UNC – School of Government and discussed potential implications for BOH and Health Departments in NC. 		
<p>NO CLOSED SESSION</p>	<p>No closed session was requested.</p>	<p>Minutes for closed sessions are maintained at the law office of Dameron Burgin and Parker 26 West Court Street, Marion, NC 28752</p>
<p>ADJOURNMENT: 8:15 pm</p>	<p>Dr. Hobart Rogers made a motion to adjourn seconded by Ted Owens. The motion was unanimously approved.</p>	<p>N/A</p>
<p>SIGNATURES: _____ Dr. Iain Fitch, Chairman</p> <p>_____ James H. Hines, Jr., District Health Director</p>		